

Position: Legal Manager – Business (Affordable Home Loans)

Experience: Minimum 2 Years

Role Overview:

We are looking for a diligent and detail-oriented Legal Manager to support the Affordable Home Loans business. The role is primarily focused on property document vetting, title clearance, and ensuring end-to-end legal compliance during the loan processing cycle. This is not a litigation role, and the focus is on transactional legal support for secured lending.

Key Responsibilities:

- Vetting and verification of property documents for residential home loans.
- Ensure clear and marketable title before loan sanction and disbursal.
- Draft and review legal reports, title search summaries, and required declarations
- Assess legal risks associated with properties and identify document deficiencies.
- Coordinate with empaneled advocates for legal reports and clarifications.
- Guide the sales and credit teams on documentation requirements
- Maintain repository of local legal requirements related to property and home finance.

Key Skills Required:

Property Document Vetting | Title Clearance Legal Report Drafting | Document Compliance
| Home Loan Process Understanding Legal Risk Assessment | Coordination with Advocates |
Property Law Basics Attention to Detail

Must-Haves for the Role:

- Minimum 2 years of experience in legal roles within HFCs, NBFCs, or Banks, specifically in home loan documentation.
- Strong understanding of property documentation, title clearance norms, and local legal procedures
- Prior experience in affordable housing segment preferred
- Ability to manage multiple cases with accuracy and within TAT
- Good communication and interdepartmental coordination skills

Education Qualification

- LLB (Mandatory) from a recognized university.
- Candidates with exposure to real estate law or secured lending documentation will be preferred.

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